

Vestry Minutes May 25, 2023

Members in Attendance: Rev. David Wantland, Peter Kastner, Phil Snyder, Susan Homar, Sally Robinson, MaryLee Beach, Doug Eberle, Beth McDonald, Dan Malichuk
Dave Sweeterman, Kathleen Turner

Absent: Suzanne Thomas, Ken Cote, Aubrey Brawner, Rev. Kelly Steele

The Vestry meeting began at 4:30 p.m.

- I. Vestry covenant and prayer led by Pete Kastner
- II. RESPECT Guidelines reviewed
- III. Mission and Vision- Attendees participated in an exercise provided by the Kaleidoscope Institute
- IV. Consent Agenda presented by David Wantland
 1. VPOC reports are due for the June meeting
 2. Dan Malichuk welcomed to complete the term, as a result of the departure of Babs Lutton
 3. Minutes of April 23, 2023 meeting

Doug Eberle moved to accept consent agenda; seconded by Sally Robinson; unanimously approved.

V. New Business

1. Doug Eberle presented the April financial reports noting that April income , both pledge and non pledge was under budget, while YTD pledge income is over budget, YTD income is on budget, and YTD expenses are under budget. Detailed Financial Reports are attached.
2. Doug Eberle presented the following Vestry action items from the Finance Committee as follows:

a. Motion: The Finance Committee recommends that the Saint Peter's Episcopal Church Vestry approve designating \$15,000 of the Memorial (Gen) Fund Temporary Restricted Account (TRA) balance for 2023 startup expenses for the 24 Children's Choir and further recommends that the Vestry designate the 2024 distribution of the Endowment Fund for additional support of this new ministry. The Finance Committee recommends Vestry approval of a new TRA for the 24 Children's Choir on the conditions stated in the TRA Account Request form. And further the Vestry approves the transfer of the monies from the new TRA to the income account consistent with the monthly salary and FICA expenditures for the Associate Music Director.

The motion was moved by Susan Homar, seconded by Mary Lee Beach, and approved unanimously.

b. Motion: The Finance Committee recommends Vestry authorization to direct St. Peter's bookkeeper to have ADP correct the 2022 and 2023 payroll filings to properly report the RSVP deductions as pre-tax (tax deferred) income. ADP to be challenged on the charge for this service which is estimated at \$2000 for the correction. If, upon challenge by the Senior Warden, and Finance Chair it is determined that the fee is correctly charged to St Peter's rather than ADP, the Vestry authorizes the payment of this fee. The motion was moved by Doug Eberle and seconded but Pete Kastner, and approved unanimously.

c. Motion: The Finance Committee recommends Vestry approval of the Senior Warden motion to amend the charter of the Endowment Board to set the number of Board Members at 6, with terms at three years ending December 31, and with two persons in each of

the three classes. The motion was moved by Beth McDonald, seconded by Doug Eberle, and approved unanimously.

The report from the Finance Committee detailing the vestry action items is attached.

3. Rev. David Wantland reviewed documents to support the proposal of requesting a summer intern in 2024 from Duke Divinity School. The Vestry discussed the proposal. Following discussion, Pete Kastner moved that the Vestry devotes the remainder of the 2023 Endowment Distribution of \$10,000 toward the expense of a new seminarian internship for an 11 week stint. The motion was seconded by Doug Eberle, and unanimously approved by the Vestry.

4. The Vestry meeting for June will be held at 4:30 on June 22, 2023.

V. Old Business

1. Pete Kastner presented an update on the HVAC project. The underground duct work is working well. Wiring has been corrected in the old HVAC unit and is working. We are waiting for Carrier to deliver the new unit for installation.
2. David Wantland presented information in reference to the Safechurch project. At this time 1/3 of the Vestry has completed the coursework. This project involves a series of online courses available at <https://www.praesidiumacademy.com/redeem>. The schedule for completion of 13 courses is by November 2023. These courses are a Diocesan requirement with the intention of providing a healthy and wellness focused environment for all church members. It is understood that there is a significant time requirement to fulfill this. For other lay members of the congregation it was suggested that the schedule be segmented so that the completion could be completed in 3 or 4 sessions. Sessions continue to be available on Tuesdays for those seeking support in the process. It was suggested that a session could be added for Sunday following the 10:15 service.

The meeting closed at 6:30 with the Vestry reading , in unison

Respectfully submitted,

Susan Homar