

Vestry Minutes February 23,2023

Members in Attendance: Rev. Kelly Steele, Rev. David Wantland, Peter Kastner, Phil Snyder, Susan Homar, Aubrey Brawner, Babs Lutton, Sally Robinson, Ken Cote, Regina Holderness, MaryLee Beach, Doug Eberle

Absent: Suzanne Thomas, Beth McDonald

The Vestry meeting began at 4:30 p.m.

I. Orientation

1. Orientation for new and returning members began with an exercise to identify thoughts on (1) A good Vestry, (2) A struggling Vestry, (3) Hopes for Vestry 2023, and (4) A takeaway from Fridays retreat. Members utilizing mutual invitation discussed ideas around each of these items.
2. Kelly reviewed the elements of Gracious Leadership from Holy Currencies, Respect and Mutual Invitation.
3. Kelly introduced the Vestry Covenant and advised the Vestry to review the current version, followed by a conversation about its content. The Vestry unanimously agreed to the covenant in its current form. Pete Kastner led the Vestry in the Covenant.

II. Mission and Vision

1. Kelly led the Vestry in a review of the Canonical role of the Vestry utilizing a sample vestry job description from the Vestry Resource Guide, and with slides from Church Governance developed by Michael Glass, Esq.
2. The role Vestry Points of Contact (VPOC) was discussed including submission of summary reports quarterly, and a report for each area for the Annual Report due by Dec 15 each year. VPOCs liaise with ministry leaders and offer support and inform the Vestry of issues as they arise.
3. Assignment of the VPOCs to the various committees was completed.

III. The Consent Agenda was reviewed. Peter Kastner moved to accept the 2022 Parochial Report as submitted. The motion was seconded by Babs Lutton, and approved unanimously.

IV. New Business

1. Election of Vestry officers and Delegates to Diocesan Convention, and alternates.

The following slate was presented.

- a. Junior Warden - Phil Snyder
- b. Secretary - Suzanne Thomas
- c. Finance Chair - Doug Eberle
- d. Treasurer - Dave Sweeterman
- e. Delegates to Diocesan Convention in Augusta, Veterans Day weekend 2023
Delegates: Phil Snyder, Babs Lutton, Regina Holderness
Alternates: Sally Robinson, Pete Kastner

Susan Homar moved to accept the above slate as presented, and seconded by Sally Robinson. The motion was accepted unanimously .

2. Doug Eberle presented Vestry action items, from the Finance Committee as follows:

a. Motion: The Finance Committee recommends that the a Saint Peter's Episcopal Church Vestry approve Deborah Giordan, Peter Kastner, Steve Langston, and David Sweeterman as authorized too sign checks for the operating fund checking account at South State Bank. The signature list is effective at completion of the paperwork required by the bank.

b. Motion: The Finance Committee recommends Vestry approval for authorizing \$10,000 of the 2023 Endowment Fund distribution be designated for Outreach efforts including both donations, outreach projects and support of St. Peter's missions. Monies will be credited to the Outreach Committee Temporary Restricted Account (TRA) and expenditures will be made from that account .

c. Motion: The Finance Committee recommends Vestry approval to designate the \$5,000 2023 "facilities use fee" from The Market @ 3 West Ridge as a contribution to the Maintenance Reserve Fund.

Peter Kastner moved to accept the Finance Committee motions as listed above. Babs Lutton seconded the motion. The motion was approved by unanimous consent of the Vestry.

Doug Eberle then presented guidance to the Vestry members on Financial Reports for the Vestry, and guidance on the budget review with particular reference to the role of the VPOC in the mid year evaluation.

The report from the Finance Committee detailing the vestry action items is attached.

V. Old Business

1. Pete Kastner presented an update on the HVAC project. A contract is in place to recline the ducts in the church. It is estimated that this effort will take two weeks to complete and is scheduled to begin after Easter services on April 9. Services April 16 and April 23 will occur in the chapel for the 8 o'clock services, and in the parish hall for the 10:15 services. The cost for this service is estimated at \$250,000.
2. David Wantland presented information in reference to the Safechurch project. This project involves a series of online courses available at <https://www.praesidiumacademy.com/redeem>. A schedule for completion of 10 courses to be completed by a November 2023, was provided to all Vestry members in attendance. These courses are a Diocesan requirement with the intention of providing a healthy and wellness focused environment for all church members.
3. Also included is a background check for all Vestry members.
4. A liaison committee was created to shepherd this process. Members of the committee are Susan Homar, Aubrey Brawner, and Ken Cote.

VI. Later business

1. March Vestry meeting on March 23, 2023, 4:30 pm to 6:30 pm
send agenda requests and quarterly VPOC reports to Kelly at least 8 days prior to the Vestry Meeting

Respectfully submitted,

Susan Homar