

Vestry Meeting Minutes – September 22, 2022; 4:30 p.m.

Attendance: Rev. Kelly Steele, Kathy Field, Susan Homar, Babs Lutton, Kathryn McLearn, Dave Neises, Phil Snyder, Chris Goode, Pete Kastner, Doug Eberle, Sally Robinson, Aubrey Brawner, Suzanne Thomas. Absent: Rev. David Wantland

Kelly opened with prayer.

Kathy led the Covenant.

Kelly – Welcome to Babs Lutton; new Vestry member as Trevor Walker resigned.

Kelly reviewed the Consent agenda and VPOC reports. Babs will be assigned Trevor Walkers VPOC groups – Elderhood, Men’s group and Pastoral Care. Kathy made a Motion to accept the reports, Doug seconded. All approved.

Dave: Coffee Hour reminder. There are 52 Sunday’s in a year and Vestry members need to sign up to host Coffee Hour. Kelly & David will mention the need in weekly announcements. Something savory & something sweet for between 90 to 100 people.

Sally – Trevor had signed up for helping Wednesday dinners. Those dates need to be reassigned.

Mission/Vision discussion: What brings you joy? How does that reflect God’s purpose in your life? The Vestry discussed individually what brought them joy and how God’s purpose was intertwined.

FINANCE: Doug reviewed the financials. August was a solid month and better than last year. YTD St. Peter’s is still behind budget for income. Betsey’s salary is reflected in Children’s Ministry. Expenses are on track. Pete & Regina sent letters to parishioners that have not been making pledge payments. Quarterly statements for all parishioners will be going out.

FINANCE Committee motion:

❖ Stewardship 2023 Budget

The Finance Committee has reviewed and approved the preliminary draft 2023 budget developed by the Stewardship ad-hoc working group. The committee was updated on the recent discussions regarding clearly stating 2022 “real” income of \$806,550, excluding the “reserves” (PPP) used to balance the 2022 budget. The committee agrees with the approach of presenting only the “aspirational” budget and of clearly stating the need to increase 2023 contributions by \$185,150 to balance the 2023 budget. The committee reviewed those current DRAFT October 2 presentation slides which recap the 2022 budget and present the 2023 budget.

Motion:

The Finance Committee recommends that the Vestry confirm the attached 2023 preliminary “stewardship” budget and authorize the Stewardship Ad-hoc working group to present to the parish the 2023 “aspirational” budget numbers of \$991,700 income and \$994,179 expense. The

Vestry confirms its commitment to achieving a “balanced” 2023 budget. “In Faith We Sail Forward”.

Doug made the motion to accept the Finance Committee Stewardship Budget motion. Pete seconded. All approved.

HVAC – discussion regarding the motion below.

❖ **Sanctuary HVAC**

The Sanctuary HVAC Ad-Hoc Committee leaders continue to work on finalizing a contract with Advantage Reline. The contract is in attorney review. Advantage Reline was the low bidder in response to the RFP for the project. Their bid is based on the engineering materials and the duct evaluation performed in October 2018, which were provided to all bidders. The contract estimates haven’t changed since reported last month in the HVAC Committee report to the Vestry. Advantage Reline will be on-site in November 2022 to conduct an extensive ductwork survey and finalize the cost of the project. St. Peter’s will purchase the epoxy relining materials necessary for the work once Advantage Reline has completed their survey. The work will be completed during the installation of the new HVAC unit.

Motion by Pete Kastner, Chair of the HVAC Ad-Hoc Committee:

The Finance Committee recommends approval of the ad hoc HVAC Committee request for \$205,000, including contingency, to Advantage Reline of Mesa, AZ to fund the cleaning and relining of the underground HVAC ducts in the church sanctuary. The project will be completed in Q2-2023. The source of funding is a combination of the Maintenance Reserve Fund and other funding to be decided at a later date.

After discussion, Pete moved to table the motion. Kathy seconded. All approved.

Insurance – Property & Casualty update.

❖ Property & Casualty insurance renewal

As previously noted, St. Peter’s Property & Casualty (P&C) insurance policy and Workers Compensation policy expire on October 31, 2022. The P&C and Work Comp policies are one of the largest single non-personnel items in St. Peter’s budget, \$25,000 in 2022. Treasurer Pete Kastner sent an RFP to three insurance companies who specialize in insuring religious institutions. We have received proposals from two of the carriers. We anticipate a proposal from our current carrier, Brotherhood Mutual (American Church Group) this week. The proposals received to date are reasonable and within the 2022 – 2023 budget projections. Therefore, the Finance Committee has authorized an ad-hoc Insurance working group to select the carrier based on their proposals and finalize the 2022-2023 contract. Both proposals received to date basically double the property values for the church building and the education/parish hall building. This was anticipated due to the rising rebuilding costs. The quoted insurance premiums did not increase significantly as a result. We anticipate making a final decision no later than the end of first week of October.

Projector Failure: Chris Goode updated the Vestry on the projector which has died. The projector was 9 years old and is used by numerous groups at the church. Discussion ensued as to replacement vs. repair. Repair is not possible. Motion: Chris Good is authorized to purchase an Epson 8500

Lumens projector system from a distributor or up to \$20,000 including shipping and tax. Includes the removal of the old projector and installation of the new projector and it's configuration. Pete made the motion. Kathy seconded. All approved. Funds will come from the Maintenance and Reserve Fund.

Electrical / Grounding problems: discussion on how the technology in the building is being shorted out due to electrical surges from lightening strikes. Pete made a motion. Chris Goode & Phil Snyder will come up with a better plan to ground the electronics in the church and investigate the protection of the equipment. Kathy seconded. All approved.

Diocesan Convention is scheduled Nov 10 - 12 at GSU Armstrong campus. St. Peter's three delegates must register online to attend. Kathryn McLearn, Sally Robinson and Phil Snyder are the delegates. November 11 there will be Eucharist at 5 p.m. at St. Peter's. Afterwards, there will be a \$25 catered reception. Congregants can attend but will need to register in advance.

Kids Night Out – 25 kids filled backpacks for PACK

Children's Chapel – 9/18 – 6 kids. Want more kids to attend.

New Comer's Class – starting 10/5

Strategic Plan – St. Matthew's is going through the Coliscope Institute to update their Strategic Plan. Kelly asked if we would be interested in joining in with them. No decision.

Midweek Meals – going great outside the kitchen. 60 – 65 people attend. Holy Happy Hour is a hit. Parishioners seem to love dinner hour. Need to figure out easier meals to make & serve. Exploring all options while keeping the costs down. Cannot have a Midweek Meal the week of the Market in February 2023.

Kathy, Chris, Kathryn & Dave are all going off the Vestry in January. Nominations for new Vestry members are needed.

Closing Prayer for St. Peter's.

Next meeting: October